**ANNEX Α1**

**APPLICATION FOR FINANCIAL SUPPORT TOWARDS THE ORGANIZATION OF CONFERENCES / MEETINGS OF NON-GOVERNMENTAL, NON-PROFIT ORGANISATIONS / ASSOCIATIONS AND HIGHER AND TERTIARY ACADEMIC BODIES AND INSTITUTIONS**

**THE COMPLETION OF ALL FIELDS IS MANDATORY**

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| **1** | **Applicant’s details**  |
|  | Name of non-governmental, non-profit organisations / associations and higher and tertiary academic bodies and institutions  |  |
| Registration no. with the Registrar of Companies or the Registrar of Clubs and Societies  |  |
| E-mail address |  |
| Website |  |
| Contact person and position |  |
| Telephone no. |  |
| E-mail address |  |
| **2** | **Conference / Meeting** |
|  | Title of conference / meeting |  |
| Dates: |  |
| Theme of conference / meeting(e.g. Medical Sciences, Technology, Information Technology, Telecommunications, Industry, Education, Social Sciences, Economics, Business Administration)  |  |
| Hotel / Venue: |  |
| City: |  |
| Website of conference: |  |
| Name of the Secretary (Secretariat?) of the conference (if applicable): |  |
| Expected number of participants from Cyprus (excluding accompanying members and children) |  |
| Expected number of participants from abroad (excluding accompanying members and children)  |  |

**CYPRUS CONVENTION BUREAU**

 **Cyprus Deputy Ministry of Tourism**

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| **3** | **Budgeted revenues and expenses of the conference** | Please attach the analytical budget of revenues and expenses of the conference  |

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| **4** | **Registration** |
|  | **Fee (cost?)** | **What it includes** |
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| **5** | **Sponsorships already secured or expected to be secured** |
|  | **Name of sponsor** | **Amount of sponsorship** | **State of sponsorship** **(approved / pending)** |
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| **6** | **Information about the hosting of the conference in the last 3 years (In the case the conference was hosted in Cyprus in the past, please report the number of participants from Cyprus separately from that of participants from abroad)** |
|  | **Dates** | **Country/City/Venue** | **Number of participants** |
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**By submitting this application, the applicant fully and without any reservations accepts all the terms and conditions of the Incentive Scheme for the organization of conferences / meetings of non-governmental, non-profit organisations / associations and** **higher and tertiary academic bodies and institutions.**