

## **ANNEX A1**

### **APPLICATION FOR FINANCIAL SUPPORT TOWARDS THE ORGANIZATION OF CONFERENCES / MEETINGS OF NON-GOVERNMENTAL, NON-PROFIT ORGANISATIONS / ASSOCIATIONS AND HIGHER AND TERTIARY ACADEMIC BODIES AND INSTITUTIONS**

#### **THE COMPLETION OF ALL FIELDS IS MANDATORY**

<b>1</b>	<b>Applicant's details</b>	
	Name of non-governmental, non-profit organisations / associations and higher and tertiary academic bodies and institutions	
	Registration no. with the Registrar of Companies or the Registrar of Clubs and Societies	
	E-mail address	
	Website	
	Contact person and position	
	Telephone no.	
	E-mail address	
<b>2</b>	<b>Conference / Meeting</b>	
	Title of conference / meeting	
	Dates:	
	Theme of conference / meeting (e.g. Medical Sciences, Technology, Information Technology, Telecommunications, Industry, Education, Social Sciences, Economics, Business Administration)	
	Hotel / Venue:	
	City:	
	Website of conference:	
	Name of the Secretary (Secretariat?) of the conference (if applicable):	
	Expected number of participants from Cyprus (excluding accompanying members and children)	
	Expected number of participants from abroad (excluding accompanying members and children)	

## **CYPRUS CONVENTION BUREAU**

### **Cyprus Deputy Ministry of Tourism**

<b>3</b>	<b>Budgeted revenues and expenses of the conference</b>	Please attach the analytical budget of revenues and expenses of the conference
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<b>4</b>	<b>Registration</b>	
	<b>Fee (cost?)</b>	<b>What it includes</b>

<b>5</b>	<b>Sponsorships already secured or expected to be secured</b>		
	<b>Name of sponsor</b>	<b>Amount of sponsorship</b>	<b>State of sponsorship (approved / pending)</b>

<b>6</b>	<b>Information about the hosting of the conference in the last 3 years (In the case the conference was hosted in Cyprus in the past, please report the number of participants from Cyprus separately from that of participants from abroad)</b>		
	<b>Dates</b>	<b>Country/City/Venue</b>	<b>Number of participants</b>

**By submitting this application, the applicant fully and without any reservations accepts all the terms and conditions of the Incentive Scheme for the organization of conferences / meetings of non-governmental, non-profit organisations / associations and higher and tertiary academic bodies and institutions.**